

PERSON SPECIFICATION

JOB TITLE : Chief Executive Officer – River Thame Conservation Trust
REPORTS TO : Chair of Trustees
DIRECT REPORTS: 2 full time Project Officers 1 part time Administrative Officer

	Skills, experience and expertise
ESSENTIAL	<p>Degree or equivalent qualification in an appropriate subject.</p> <p>Demonstrable experience of the ability to think strategically in a range of organisation areas (eg planning work programmes, funding, communications).</p> <p>Experience of working in the nature conservation sector and an understanding of how to plan and deliver habitat improvement works.</p> <p>Demonstrable experience of managing programme and project delivery.</p> <p>Experience of appointing and managing staff and contractors.</p> <p>Experience of managing volunteer programmes.</p> <p>Demonstrable experience of fundraising and experience of initiating large funding bids.</p> <p>Ability to prioritise and manage workload and time, juggling requirements of a varied role and able to manage and oversee the many areas of the trusts work simultaneously.</p> <p>Excellent written and verbal communications skills.</p> <p>Experience with the media and social media.</p> <p>Excellent presentation and public speaking skills.</p> <p>Good IT skills – proficient in word, excel, PowerPoint.</p> <p>Demonstrable experience of communicating with and engaging stakeholders across different types of organisations and communities and forming partnerships.</p> <p>Experience of liaising with farmers and landowners.</p> <p>Physically able to meet demands of carrying site visits in the countryside in rough terrain or waterways.</p>

	<p>Able to occasionally work outside core hours.</p> <p>Full current UK Driving license and use of own car.</p>
DESIRABLE	<p>Existing knowledge of the River Thames catchment</p> <p>Experience in freshwater ecology and a thorough understanding of the issues (and scientific evidence) relating to water environments, water quality, water-related biodiversity and habitat management.</p> <p>Knowledge of the planning system and environmental permitting.</p> <p>Able to use and understand scientific data – eg water quality or species data.</p> <p>Knowledge of GIS</p> <p><i>Dec 2018</i></p>